

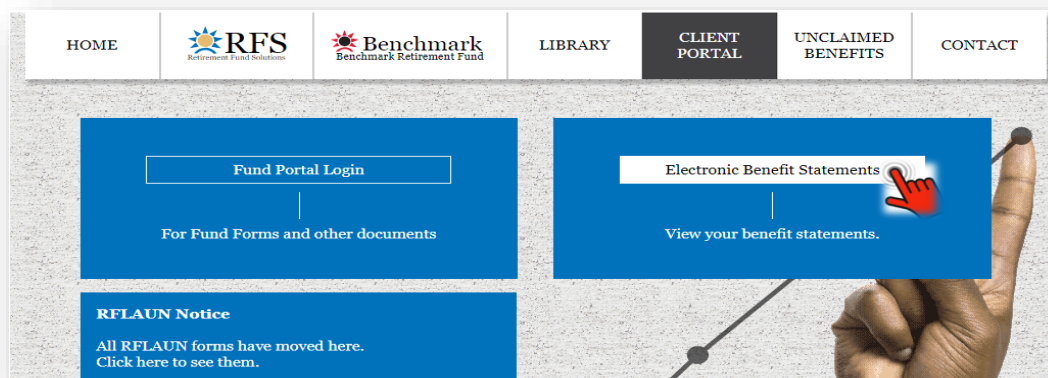
Personal detail update using E-Compen

Step 1: Select our website <https://www.rfsol.com.na/>


Step 2: Click on the client portal tab.



Step 3: Click on the electronic benefit statements tab.



Step 4: Insert the Compen ID and Password as provided on your Internet Benefits Communicator.
If you have lost your login details, please contact us so that we can resubmit them to you.

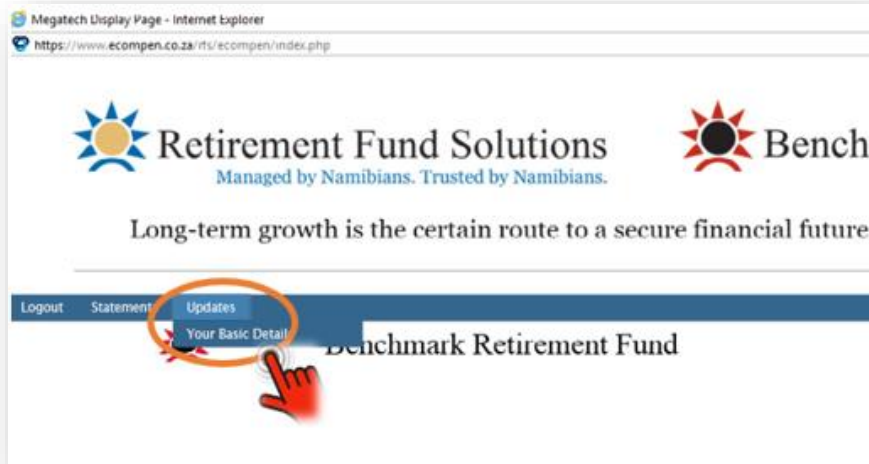




Benchmark Retirement Fund

Administered by  Retirement Fund Solutions

Step 5: Click on the updates drop down menu and select 'your basic detail' tab.




Step 6: Review your personal details and make changes or provide missing information.

Note: Changes to your I.D. number must be substantiated by a copy thereof, which should be e-mailed to solutions@rfsol.com.na.

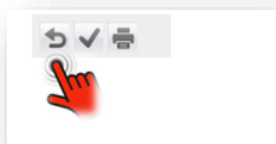
Submit information by clicking “ ✓ ”

Member Update Form - Basic Details...

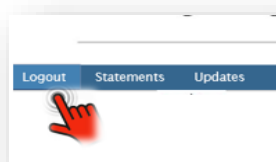
Title:	<input type="text"/>
Initials:	<input type="text"/>
Names:	<input type="text"/>
Surname:	<input type="text"/>
Date of Birth:	<input type="text"/>
Identity Number:	<input type="text"/>
Income Tax No:	<input type="text"/>
Email Address:	<input type="text"/>
Mobile No:	<input type="text"/>



Step 7



Step 8



Once the details have been changed on our system, you will receive a notification via an e-mail.